

WELLINGTON CHRISTIAN SCHOOL FINANCIAL COMMITMENT CONTRACT

I understand that Wellington Christian School purchases curriculum and hires teachers to annual contracts based on the number of registered students. By registering my child I commit to pay the full year's tuition, even if I choose to use the monthly payment program. In the case that I withdraw my student(s) prior to the end of the school year, I understand that the full year tuition will be prorated only by the specified amounts:

- Student early withdrawal, prior to June 15th of the contracted school year: annual tuition is fully prorated less a withdrawal fee of \$900.00 (elementary and secondary) or \$500.00 (early education).
 - Student early withdrawal, prior to January 1st of the contracted school year: annual tuition is prorated by 50% less a withdrawal fee of \$450.00 (elementary and secondary) or \$250 (early education).
 - Student early withdrawal, on or after January 1st of the contracted school year: no proration, full tuition owed.
 - Student expulsion: no proration, full tuition owed.
 - Tuition is non-refundable and non-transferable.
 - All fees are non-refundable.
1. WCS uses FACTS Management for monthly tuition payments; these payments are made through automatic bank drafts. Families may choose to pay tuition in full or in two bi-annual payments directly to WCS by check or cash on June 10, 2010 (Full Payment) or June 10, 2010 and December 10, 2010 (Bi-annual Payment). Please choose a payment option as detailed on the Tuition Payment Election form. **See separate FACTS information sheet.**
 2. Families must complete the Tuition Payment Election Form and return it with their registration packets.
 3. The only direct tuition payments that will be accepted by the Business Office are full tuition payments and the two bi-annual payments due on or before June 10th (Full Payment) or June 10th and December 10th (Bi-annual Payments). Any partial pre-payments made will be applied to the family's account and monthly payments through FACTS will be adjusted accordingly.
 4. If any account becomes **more than 30 days past due**, the student will be subject to removal from class until the account is made current or arrangements for payments have been made with the Business Office. Records and report cards will be held by WCS for past due accounts until the past due balance is paid in full or acceptable arrangements are made with the Business Office.
 5. If there is any indebtedness to WCS, a diploma will not be awarded, report cards will be withheld, reenrollment denied and transcripts will not be released. Indebtedness to the school includes any past due tuition, dues or fees, library fines, class dues, damage charges, un-served detentions or unreturned athletic equipment.

Name & Address of person(s) responsible for school financial obligation:

| Name | Address | City | State | Zip |
|------|---------|------|-------|-----|
| | | | | |
| | | | | |

Signature of Responsible Party _____
Signature Date

Signature of Responsible Party _____
Signature Date

PLEASE NOTE: No financial information will be released to any party other than the above listed responsible party unless listed below.

In addition to the above named responsible party for financial obligation, please list other persons to whom financial information may be

released: _____ revised 1/15/10