



WELLINGTON
Christian School

Important Information

For School Year 2011/2012

Dear Parents,

Enclosed you will find important information regarding:

- Orientation
- School Dates & Times
- Uniforms
- Spirit Day Dress
- P.E. Uniforms
- Summer Reading
- School Calendar
- Medical Information
- School Supplies
- Lunch Program
- Volunteer Opportunities

Be sure to keep this information in a safe place to refer to before starting school August 23, 2011.

If you have any questions please contact the school office at 561-793-1017.

Have a blessed and safe summer. See you in August!

In His Service,
Judy Wagner
Director of Admissions

Orientation Day - Friday, August 19, 2011

Early Childhood (PK3-PK4) and Kindergarten: will have individual orientation appointments with their teacher. The first week of August you will receive a postcard advising you of your child's teacher, the classroom number, and your orientation appointment.

Elementary (1st - 5th Grades): will receive notification by mail the first week of August of your child's teacher and room number. Students are invited to visit their classrooms on Friday, August 19 between 9:00 a.m. and 12:00 p.m.

6th grade students are to report to the choral room (Rm. E-216) from 9:00 - 9:45 a.m. for schedules and information.

7th - 8th grade students are to report to the choral room (Rm. E-216) from 10:00 - 10:30 a.m. for schedules and information.

9th - 12th grade students are to report to the Family Worship Center between 10:30 a.m. and 12:00 p.m. for schedules.

All students are welcome to visit their classrooms.

Family Worship Center

Between 8:00 a.m. - 12:30 p.m. you may purchase WCS sweatshirts, spirit shirts, physical education uniforms, parking permits, and security access cards. There will also be information for early care & afterschool care, bookkeeping, and PTF.



School Dates and Times

Orientation - Friday, August 19

First Day of School - Tuesday, August 23

Early Childhood (PK3 & PK4) - 8:15 a.m. - 11:45 a.m.

Elementary (Kdg. - 5th) - 8:15 a.m. - 2:45 p.m.

Secondary (6th - 12th) - 8:00 a.m. - 3:00 p.m.

Lunch Bunch (PK3 & PK4) - 11:45 a.m. - 12:45 p.m.

Camp Wings (After School Care) - 2:45 p.m. - 6:00 p.m.
(Early Drop-off - 7:00 a.m. - 8:15 a.m.)

Communication

The primary way of communication is through email. Please ensure WCS has your most current and frequently used email address for your family. Additional email addresses can be provided if needed. Please check your email frequently throughout the week for current messages.

ParentsWeb

This is a content management system that WCS uses for general school communications, student grades/homework, calendar of events, school directory, school newsletter, lunch menu, re-enrollment, as well as student billing statements.

Student Billing

Any miscellaneous charges that are not included in tuition payments will be billed separately here. Some examples of these fees are occasional early morning or after-school care, sports and fine arts fees, or special field trips. An email notification will be sent when you have any charges due on your account.

Go to www.wellingtonchristian.org
Click RenWeb in the blue menu bar
Login as a New User (password emailed to you)
Login as a Parent
Click Family Information
Click Family Billing

To view statements and make payments

School Uniforms

Uniforms are required in kindergarten - twelfth grades. They must be purchased through Sunshine School Uniforms or JCPenney (bottoms only). There will be a restriction on the acceptable styles from JCPenney. WCS will **NOT** accept any cargo style pants. The accepted styles will be similar to what is worn currently.

Sunshine Uniforms On-Campus Sale Monday, July 11 from 2 - 6 p.m.

There will be a 10% discount offered at that time.

Sunshine Uniforms In-store Dedicated WCS Family Nights August 10 & 11 from 7 - 9 p.m.

You may obtain a Sunshine price list on www.wellingtonchristian.org or you can purchase online at www.sunshineuniforms.com.

Shoes: Should be 90% solid black, brown, or white (no glitter or pictures)

Shoe Laces: Should be a solid black, brown or white to match shoes

JCPenney - Acceptable Bottom Styles - Khaki or Navy

Elementary Girls - Izod Bermuda Shorts (SU356), Skimmer (SU374), Pleated Pants (SU374), Flat Front Pants (SU354), Pleated Scooter (SU354/374).

Secondary Girls - Arizona Favorite Bermudas (SU661), Arizona Favorite Trousers (SU664)

Elementary Boys - Izod shorts (SU418/438), Izod Pants (SU413/423)

Secondary Boys - Arizona Shorts (SU520), Arizona Pants (SU957/520)

Spirit Day Dress Code - Last Friday of each month

Elementary Students (Kdg - 5th)

Students may wear long, plain, blue jeans or any uniform bottoms with their WCS spirit t-shirt. Jean shorts are allowed but must be the same length as uniform shorts.

WCS spirit t-shirts will be available for purchase at orientation.

Secondary Students (6th - 12th)

Boys/Girls may wear any WCS school shirt (ex. band, sports, Splash, class, student government, uniform polo, etc.) or Christian t-shirts with plain, long, blue jeans or school uniform bottoms.

Seniors who have been accepted by a college may wear that school's shirt.

**2011/12 PTF Sponsored
Spirit Shirt**

**See Enclosed Order Form
for Details and Designs**

Immunization & School Health Requirements

New Students: Must have completed immunization records for their appropriate age with all required Florida shots on Florida Health form DH680.

Must provide a physical on Florida Health Form DH3040.



Kindergarten: As required by Palm Beach County Health Rehabilitative Services, your child will require a new school physical and an updated immunization record (with all mandatory 5 year old shots current and dated HRS Form 689 A. These forms must be handed in on or before August 1, 2011, or **NOW** if information is current/up-to-date.

Seventh Grade Students:

As required by Palm Beach County Health Rehabilitative Services, your child will require a new physical exam and an **updated** immunization record (HRS Form 689 A) with a current DPT shot in order to be accepted in seventh grade. This form must be handed in on or before August 1, 2011.

Athletics: In order for a student to be eligible to practice/participate on an athletic team for the 2011/2012 school year, he/she must have a physical completed on a

Florida High School Athletic Association (FHSA) Pre-Participation Physical Form. The physical must be obtained after June 1, 2011. You may pick up this form in the school office or by downloading it from the FHSA website (in PDF format - www.fhsaa.org/forms/pdf/EL02_physical.pdf). This form is not to be confused with the Florida Health Form DH3040, nor can one be used in place of the other. No student athlete may practice/participate without this form being properly completed and submitted.

Special Medical Needs:

Any student with special medical needs must see the school nurse on Orientation Day.

Medications:

If your child requires medications to be kept with the nurse you will need to provide a Medical Authorization for Medicine form your pediatrician along with the medication. You can bring these to the nurse on Orientation Day.

IMPORTANT: There will be **NO** grace period for these forms. HRS insists these be in on time in order to maintain our school accreditation status. Your child **WILL NOT** be admitted to class without the proper paperwork.

P.E. Uniform Requirements

Kindergarten - 5th Grade

Girls must wear either a uniform skort or WCS P.E. shorts*. Boys wear regular uniform shorts. Students must wear tennis shoes on P.E. days.

(*purchase from P.E. Dept.)

Middle & High School

A physical education uniform is required for all students taking Physical Education or Personal Fitness in secondary school (6th - 12th grades). Students are permitted to wear any Wellington Christian School physical education uniform (past or present).

Purchase of these uniforms can be made only through the Physical Education Department.

The cost:
\$12 shirt
\$ 8 shorts



May be purchased in the FWC at Orientation.

Fall Sports



Middle School Soccer

Middle School Girls' Volleyball

Varsity Girls' Volleyball

Varsity Boys' and Girls' Cross Country

Varsity Golf



Sports Physicals on Orientation Day:

To schedule a physical contact Matthew Winters,
793-1017 ext. 2602

mwinters@wellingtonchristian.org

Please indicate the athletes name and preferred appointment time. The physicals will be performed from 9:30 a.m. until 1:00 p.m. in rooms off the Family Worship Center.

The cost is \$20 per physical.

School Directory

Main Office: 561-793-1017 **Web:** wellingtonchristian.org

School Receptionist:	Dustine Traver, x2607	dtraver@wellingtonchristian.org
Headmaster & Elementary Principal:	Dr. Timothy N. Sansbury, x2614	tsansbury@wellingtonchristian.org
Headmasters Administrative Assistant:	Mary Brewer, x2604	mbrewer@wellingtonchristian.org
Director of Admissions:	Judy Wagner, x2620	jwagner@wellingtonchristian.org
Admissions/Bookkeeping Assistant & RenWeb:	Nancy Schurter, x2626	nschurter@wellingtonchristian.org
Athletic Director:	Matthew Winters, x2602	mwinters@wellingtonchristian.org
Early Childhood Director & Elem. Asst. Principal:	Patty McCaulley, x2564	pmccaulley@wellingtonchristian.org
Elementary Administrative Assistant:	Lisa Powell, x2563	lpowel@wellingtonchristian.org
Secondary Principal:	Kevin Krieger, x2615	kkrieger@wellingtonchristian.org
Secondary Dean of Students:	Joshua Fallon, x2619	jfallon@wellingtonchristian.org
Secondary Administrative Assistant:	Jan Lamca, x2633	jlamca@wellingtonchristian.org
Summer Camp Director:	Ashaley Carryl, x2634	acarryl@wellingtonchristian.org
Student Billing Bookkeeper:	Eileen Hamilton, x2601	ehamilton@wellingtonchristian.org
HR & Accounts Payable Bookkeeper:	Michelle Strassel, x2627	mstrassel@wellingtonchristian.org
Kitchen Director:	Linda Feldner, x2531	lfeldner@wellingtonchristian.org
Volunteer Coordinator:	Janet Ratty, x2617	jratty@wellingtonchristian.org

Volunteer Services

Our volunteers are part of the WCS extended family. You can assist the PTF, Fine Arts (music, drama, art), Athletics, classroom field trips, office services, kitchen, library, fundraising/special events, and the classroom teaching-learning experience. Volunteers are dependable family and community members who, in addition to providing a service to our teachers and students, are learning about our educational program. They realize the importance of education and how time-consuming teaching can be!

If you haven't already completed a WCS Volunteer Survey at registration, please stop by the main office for a copy. After processing, your name will be forwarded to the department leaders of your interested service areas.

Questions? Contact our Volunteer Coordinator, Janet Ratty, jratty@wellingtonchristian.org or visit wellingtonchristian.org for more information.

Lunch Program

Wellington Christian School's lunch system is Point of Sale (POS), which means that each student is designated a lunch account that has a PIN (personal identification number) assigned. It is suggested that parents pre-load the account at the beginning of the school year with at least \$100. A low balance notification will be sent home when your child's account reaches \$25 or less. If you have any questions regarding your child's lunch account please contact Linda Feldner, Kitchen Director, 793-1017 ext. 2531 or lfeldner@wellingtonchristian.org.

*Lunch Menu's available
on ParentsWeb*

School Supplies

PK3 - 5th Grades

The school supply lists will be available online after June 1, 2011 at wellingtonchristian.org, under academics or on ParentsWeb under resource documents.

6th - 12th Grades

These supply lists will be made available on *Orientation Day, Friday, August 19*. Teachers will provide a list of supplies required for each class.

